



## MONROE COUNTY PLANNING DEPARTMENT TIER MAP AMENDMENT APPLICATION

Note: The applicant must complete the following information for an application: to be accepted for review Please type or print all requested information on this form. Attach additional sheets when necessary. All information, including the application and all other materials, excluding the original photographs, must be submitted on 8 1/2" x 11, paper. It is the applicant's responsibility to notice the Planning Department of any changes that may occur to the application as it is being processed.

A) Name(s) of Property Owner(s): \_\_\_\_\_

Mailing Address: Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone: Office \_\_\_\_\_ Home \_\_\_\_\_

B) Applicant/Agent's Name (Circle One): \_\_\_\_\_

Firm: \_\_\_\_\_

Mailing Address: Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone: Office \_\_\_\_\_ Fax \_\_\_\_\_ Home \_\_\_\_\_

C) Legal Description of Property: Real Estate Number \_\_\_\_\_

Key \_\_\_\_\_ Street \_\_\_\_\_

Mile Marker \_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Subdivision \_\_\_\_\_

Lot(s) \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_ Block \_\_\_\_\_

Metes and Bounds description if not in a subdivision (attach additional sheet if necessary):

D) Current Tier Map Designation\_\_\_\_\_

Proposed Tier Map Designation\_\_\_\_\_

E) Current Land Use District Designation\_\_\_\_\_

Current Future Land Use Designation\_\_\_\_\_

F) Size of Parcel\_\_\_\_\_

G) Existing Use: If the property is developed, describe, in general terms, the existing use of the property such as the type of use, number of residential units, or the gross floor area of the commercial development. (If the property contains structures, submit a site plan in addition to your verbal description).

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H) It is the applicant's burden to justify overturning existing Tier designations previously set by the Board of County Commissioners. Below are the factors that the Board may consider in order to approve a proposed change, as prescribed by Section 9.5-511 (d)(5)(b) of the Monroe County Code. However, the Code prohibits any change, which would negatively, impact community character. If you need assistance in preparing a response, please call to schedule a pre-application conference with the planning department. You must submit all supporting information, documentation or exhibits for future public hearings at the time you submit this application so that the Planning Department may use it in preparing its recommendation. Information provided at a later date may not be considered by the Planning Department, Planning Commission or Board of County Commissioners.

1. Changed projections (e.g., regarding public service needs) from those on which the text or boundary was based.

2. Changed assumptions (e.g., regarding demographic trends).

3. Data errors, including errors in mapping, vegetative types and natural features described in any section of the comprehensive plan.

4. New issues.

5. Recognition of a need for additional detail or comprehensiveness; or,

6. Data updates.

I) Include 2 different photographs of the subject parcel(s)-12 copies of each. Only original photos or color copies will be accepted. Aerial photos may not be used to meet this requirement but may be used for support information.

J) Include a survey with a site plan if structures exist on the property.

- \*Please Note: Higher fees are applied for any changes into Non-Residential.**  
**Subject to additional fees; \$245.00 x 3 (\$745.00) for newspaper advertisements and \$3 per property owner notice**  
**Subject to technology fee of \$20.00 for records conversion, storage, and retrieval**

<b>*(Non-Residential)</b>	<b>(Residential)</b>
<b>\$4,020.00</b>	<b>\$3,010.00</b>

Applicant: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_ Print Name \_\_\_\_\_

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_  
BEFORE ME this day personally appeared \_\_\_\_\_  
who, is personally known to me or has produced \_\_\_\_\_  
as identification.  
Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_\_.

Print: \_\_\_\_\_  
 State of \_\_\_\_\_  
 My Commission Expires \_\_\_\_\_